

Pastor/Director to Families and Children Parksville Fellowship Baptist Church

Overview:

The Pastor/Director to Families and Children will provide pastoral support for young families and leadership to the Children's ministry.

Position:

This is a full-time salaried position.

General Qualifications:

1. A clear biblical philosophy of inter-generational ministry and leadership.
2. A clear calling to full-time, church ministry, knowing God has gifted you to pastor families.
3. Significant church or para-church experience working within a Family and Children's ministry context.
4. Willing to abide by the constitution of Parksville Fellowship Baptist Church, the Statement of Faith of the Fellowship of Evangelical Baptists in BC and Yukon, and follow the leadership of the elders and deacons.
5. Seminary degree preferred, Bible college degree accepted.

Spiritual Qualifications:

- Fully embrace a commitment to the whole of Scripture as the Word of God.
- Committed Christian, evidenced in part through a consistent, growing relationship with God through Jesus Christ, and evidence in spiritual fruit, a balanced life, and emotional health and stability.

Overall responsibilities:

- Provide leadership to the families and children (age 0 – grade 5), focusing on teaching the Word of God and evangelizing and discipling children and their families.
- Identify, train, mobilize, and empower a team of volunteers.
- Provide training and equipping opportunities for parents

Specific responsibilities:

Spiritual Care

1. Provide spiritual leadership and care to the families and children of PFBC.
2. Provide intentional regular communication with couples and parents.

3. Facilitate relationships among families through Growth Groups and facilitate looking for ways to encourage spiritual development.

Children

4. Provide a year round Word-based ministry, consistent with our statement of faith, to children during the Sunday worship venues, with an emphasis on discipleship.
5. Investigate how the web-page could be developed to enhance the children's ministry.
6. Give focused attention to the volunteers through recruitment, training, celebration, encouragement etc.
7. Initiate consideration for the implementation of a mid-week ministry to children and provide leadership for this ministry (I.e. CSB etc.)
8. Look for ministry opportunities during times such as summer break and Professional Development Days.
9. Fulfill normal administrative duties as required.

Expectations:

- Attend weekly staff meetings
- Attend Leadership retreats as scheduled
- Attend other meetings – elders, deacons, committees, as required
- Provide a monthly report to the Deacons' Board
- Pursue professional and ministry development
- Maintain a good working relationship with the Administrative Assistant

Relationships:

The Pastor/Director to Families and Children will:

- be directly responsible to the Lead Pastor and/or his designate and secondarily to the Elders and Deacons, and will consult with other staff for special events.
- maintain an informal accountability relationship with an appointed Elder rep.
- be assigned an Administrative Assistant
- Will take part in an annual review, based on this job description, which will be overseen by the Human Resources Committee. There will be interim reviews at three and six months in the first year.
- coordinate all ministries with the other church programs (ie. calendar, facilities, personnel, etc.).